National Women's Political Caucus of Virginia

Meeting minutes for the AugustBoard of Directors meeting
2:00 PM, via conference call, August 9, 2020

Agenda items
Review regional map
Report from Vice President Finance
Plan Annual Meeting
Review and adopt 2021 Slate for Board of Directors
Review, revise, and adopt Bylaws

Members present (2/3; quorum met)
Jane Newell, Originating Vice President Finance; Kati Hornung, Originating Vice President Records

Review regional map
Discussion of breaking SW region into two sometime in the future; recommend reviewing the regions after new districts are identified in 2021; map coloring errors in Tidewater region are a result of using a free tool (we got what we paid for)

Report from Vice President Finance
The Vice President Finance reports the NWPC-VA membership is up to 88 members. One member joined via the NWPC (national) portal so our member records need to be updated to reflect this addition.

Annual meeting
Annual meeting will be held via Zoom at 7 PM on Wednesday, August 26th. The agenda will be:

* Greetings from Andrea Miller
* Speaker: Donna Lent, NWPC
* Women's Equality Legislative Summit Update: Evie Florek
* Presentation of the 2021 Slate for Board of Directors: Carol Medawar
* Presentation of Updated Bylaws: Jane Newell
* Voting guidelines: Andrea Miller
* Business meeting close: Andrea Miller
* Virtual Happy Hour / Networking / Chatting online
  #FaceTheMusic (8-9 PM)
  Suffragist statue unveiling in Central Park (9 PM)

Membership vote on the slate and bylaws will occur online and after the Annual Meeting to allow greater participation by the members. Members in good standing on August 27th are eligible to vote and the vote will be conducted via Action Network survey. Voting will be open for a week beginning on Thursday, August 27th and ending Wednesday, September 2nd. Members will be sent a link

to the recorded Annual Meeting and a link to vote on the slate and bylaws Thursday morning (August 27th).

In addition to the slate and bylaws, members will vote on membership categories and dues to take effect January, 2021.

Review and adopt the 2021 Slate for Board of Directors

The Nominating Committee has submitted a slate for the 2021 Board of Directors. This slate was approved by the Board and will be sent to the members by August 11, 2020 in accordance with the Bylaw requirements of notification for the Annual Meeting. (and will be voted on by membership on August 26th, 2020).

Originating Vice President Records will reach out to the Nominating Committee to get headshots and bios for each person on the slate so it can be mailed to the membership on Tuesday, August 11th.

Final Bylaws review

Edits to the Bylaws were sent by a member to improve consistency of punctuation, capitalization, and clarify some terminology / grammar.

Additionally, the Board decided to formally change name of the Southwest region to the West-Southwest region. This terminology was used by the Nominating Committee on the slate and made sense when viewing the regional map.

The Board of Directors approved the Bylaws as revised and will send a copy to the membership for review on Tuesday, August 11th. Membership will vote on the new Bylaws after the Annual Meeting.